



Best Practices and Tips for Kit projects

Kit Assembly & Delivery Guidelines

Kit Decoration:

- Decorate the kits in a fun, child-friendly way! These kits are distributed through Full Service Schools and community partners to children of various ages.

Filling the Kits:

- Follow the provided instructions carefully when assembling the kits. While items do not need to be brand-specific, please do not substitute with different types of items. Each item has been carefully selected to meet community needs.

Completion & Pickup:

- Once your kits are ready, please contact volunteer@uwnefl.org to arrange delivery. Our team is small and frequently working in the community, so please allow up to **three business days** for a response.

Delivery Guidelines

Packaging:

- Please pack kits or drive items in a **closeable box**—a recycled box works great! This makes it easier to transport items to Full Service Schools and community partners.

Packing Kits for Transport:

- Before placing kits into the box, **fold over the top of each kit bag once** to help save space and keep items secure.

Thank you for your support!